
KANSAS CITY METROPOLITAN CRIME COMMISSION
METROPOLITAN COMMUNITY SERVICE PROGRAM
PO Box 414312 **Kansas City, Mo. 64141**
(816) 960-6809

MCSP/KCPD Neighborhood Cleanups

Scheduling Procedures and Survey

The Metropolitan Community Service Program (MCSP) works in coordination with the Kansas City Police Department supervising court ordered community service clients participating in neighborhood cleanups. Cleanups are conducted each Saturday for 4 hours usually from 9:00 am to 1:00 pm or 8:00 am to 12:00 pm.

MCSP employee Jamie Hallam is the contact liaison for each patrol division and coordinates the cleanup locations each week. MCSP mails clients a letter each week letting them know what location they need to meet at. Please contact **Sarah Labombard** at **(816) 960-6809 ext 250** or email Sarah at **slabombard@kc-crime.org** if there are ever any questions regarding the MCSP/KCPD cleanups.

There are few important steps to complete to successfully schedule a neighborhood cleanup utilizing MCSP court ordered community service clients.

- To request a cleanup, MCSP needs to be contacted at least 2 weeks before the date of the cleanup. If time allows, MCSP would like to be made aware of cleanup requests a month in advance.
- The cleanup location needs to be assessed.
 1. A meeting location needs to be planned where the clients and KCPD officer can meet and start the cleanup.
 2. There is an average of about 15 clients that report to a cleanup, so there needs to be enough work for all clients to work at least 4 hours.
 3. There are some projects that MCSP clients cannot complete. Clients cannot use chain saws or any heavy equipment due to the liability of risk to injury. MCSP and/or KCPD officers will try to look at cleanup requests before scheduling the cleanup to make sure it is a project that will not result in liability.
 4. A list needs to be made and given to MCSP and KCPD showing all targeted tasks and areas of the requested cleanup.
 5. If you schedule a cleanup a few months in advance, please contact MCSP two weeks in advance to confirm that the cleanup is still scheduled or cancelled or any other updates.
- If for any reason MCSP cannot assist with a cleanup request, MCSP will do all they can to assist the neighborhood in using other routes to have the location cleaned.

MCSP/KCPD Neighborhood Cleanup Program

Event/Cleanup Request Form

Date Of Event/Cleanup:

Location Of Event/Cleanup:

Time Of Event/Cleanup:

Contact Person (please include phone number and/or email address):

Description of the Planned Event/Cleanup:

Will MCSP/KCPD Need To Assist With Supplying Trash Bags and/or Any Other Supplies:

Tasks To Be Completed During The Event/Cleanup:

Who (if anyone) KCPD Officers And Community Service Clients Will Be Reporting To At The Event/Cleanup:

Please send to Sarah Labombard @ Fax – 816-960-6808 or slabombard@kc-crime.org or call 816-960-6809 ext 250.